

PURPOSE AND USE OF THE TREATMENT MANUAL

BDAP has developed this manual to provide SCA personnel with information to assist in implementing the necessary requirements for the provision of treatment and case management services. This manual includes sections describing the Treatment Needs Assessment process, SCA Treatment Plan, Special Populations, Client Placement, Performance Measures, Training for Contracted Drug and Alcohol Treatment Providers, and Case Management. Because all aspects of the SCA's Grant Agreement with BDAP are not included in the Treatment Manual, it is not intended to be all-inclusive.

The requirements, policies, procedures, and instructions in this manual are official and are to be adhered to by the SCAs. **Any requirements that are passed down to a subcontracted provider must be adhered to as prescribed in the Treatment Manual.** If there are conflicts with other documents, the order of precedence shall be the SCA Grant Agreement, the Pennsylvania State Plan for the Control, Prevention, Intervention, Treatment, Rehabilitation, Research, Education and Training Aspects of Drug and Alcohol Abuse and Dependence Programs and the SCA Treatment Manual. Questions from SCAs regarding applicability of specific parts of this Manual may be directed to their respective Program Representative from the Division of Program Monitoring.

Any additions or updates to the Treatment Manual will be sent to the SCA Administrator. The date of any new issuance will appear at the bottom of each page. Upon receipt of these pages, the SCA is required to substitute the new pages in place of the existing pages.