

TREATMENT PLAN

The Treatment Plan provides the opportunity for Single County Authorities (SCAs) to present information on how they are providing the best care and treatment, in the most efficient and effective manner and at the most appropriate level of care to those persons who are most in need. It is anticipated that the information provided by the SCAs will significantly contribute to the Commonwealth's ability to detect patterns of unmet need, and to provide a strategic view to funding agencies about what must be done to improve the treatment service system. The Commonwealth relies on the SCAs to obtain the critical information needed in order for the Bureau of Drug and Alcohol Programs (BDAP) to manage the substance abuse system at the state level.

The treatment planning process should provide local accountability and reporting regarding the goals and activities of the SCA; identify and address trends and needs based on the population being served; identify the funding required to address those needs; and identify changes in the system that would improve the quality of treatment program services and support services.

These plan guidelines are designed to assist SCAs in using available data as part of the county planning process, in addition to defining needs and developing the resources necessary to meet those needs.

The SCA treatment plan submission allows for BDAP to review the deficiencies identified by SCAs regarding programs, services, and support needs, as well as corresponding plans of action, to correct such deficiencies. In addition, BDAP will utilize this information to identify trends and manage the substance abuse system from a statewide perspective.

SUBMISSION OF SCA TREATMENT PLAN

The SCA Treatment Plan will be due in accordance with the BDAP Report Schedule.

I. Background

Describe the SCA's strategy to accomplish the development of the treatment plan. This section should describe the process designed and implemented for completing the plan, including the process for stakeholder input. The description should include the methods and approaches used to engage and involve stakeholders in assessing and analyzing the needs assessment data and developing the plan.

II. Executive Summary

The Executive Summary should be a stand-alone overview of the plan and status report that the SCA could use as a handout to summarize the plan contents. To complete this section, the SCA may include any narrative information or data they deem necessary. At a minimum, the following information must be included in this section:

- Highlights of the Treatment Plan and Needs Assessment; and
- A description of the trends and issues that were identified through the needs assessment process.

III. Needs Assessment Results and Corresponding Plans of Action

This section should include a narrative of the SCA's analysis of the Needs Assessment results. The SCA is expected to address both positive and negative aspects of their needs assessment results. A corresponding plan of action describing how each item will be addressed must also be included. Results of the Needs Assessment must be addressed individually by Objective. If there are items the SCA is not able to address, an explanation for this must be included in the narrative. This section should also include identification of any barriers encountered due to the availability of data or to missing data, as well as any problems in analyzing data. A brief summary of the limits and the plans to address any data issues should also be included.

Objective 1: To obtain an estimate of the prevalence of substance use disorder in the total population of an SCA.

Objective 2: To identify emerging substance use problems by type of chemical, route of administration, population, availability and cost, etc.

Objective 3: To identify the demand for substance use disorder treatment.

Objective 4: To identify resources necessary to meet the estimated treatment demand (the difference between existing resources and demand).

Objective 5: To identify issues and systems barriers that would impede the ability to meet the assessment and treatment demand.

Objective 6: To identify assets or resources available in the county or region to help respond to treatment demand.

IV. Fiscal Impact

This section of the plan requires the SCA to describe their internal process to allocate funding to the various levels of care, case management activities, and other support services (i.e. transportation, housing, etc.).

The plan should also discuss the impact the action plans, described in Section III of the Treatment Plan, may have on their budget.

V. Quality Assurance and Outcome/Performance Measures

A quality management process should provide a framework to operationalize a data driven, outcome-focused approach to the SCA planning process. This section should summarize the SCA's quality management initiatives. Describe how, if at all, the SCA evaluates the quality of services provided. Describe how, if at all, the SCA is utilizing outcome and performance measures (i.e. policy formation, performance based contracting, client satisfaction surveys, etc.). Also, identify what type of strategies the SCA will use to ensure that its providers will be able to meet state and national outcome measures.

VI. Client Eligibility and Access

This section of the Treatment Plan looks at how the SCA defines the clients it serves and how services are accessed. At a minimum, the following information must be included in this section:

- A description of how clients access screening and assessment services during regular business hours, after hours, weekends and holidays. Also, describe any protocols the SCA has in place to ensure the system is working.
- A description of SCA residency requirements and how these affect active clients transferring from another SCA.
- A description of any additional eligibility criteria and treatment restrictions (i.e. number of treatment episodes per year/lifetime, level of care limitations, etc.).

In addition, complete the SCA Questionnaire provided on the following page to further define the clients served by the SCA.

SCA Questionnaire

BDAP recognizes that SCAs potentially have much more complicated protocols for determining which type of client is eligible for services; however, it is important to begin to identify some of the basic parameters for SCA funding eligibility across the Commonwealth. If any of the types of clients listed below would be considered for **some level of SCA funding** for services (excluding assessments), please check all that apply:

_____ Client has no insurance

_____ Client has no insurance coverage but makes enough money to directly pay for all services

_____ Client has insurance but has used yearly/lifetime coverage

_____ Client has insurance but insurance does not pay for a level of care e.g. Halfway House

_____ Client is a Veteran without VA benefits

_____ Client is a Veteran eligible for VA benefits

_____ Client is an Adolescent without insurance coverage

_____ Client is an Adolescent with insurance coverage

_____ Client is convicted of DUI and is legally responsible for payment of treatment

_____ Other(s), please explain: